

## Instructions on IEEE ICIA Conference Paper and Digest File Submission

1. All accepted final papers must be submitted electronically, accompanied by a paid registration. The conference registration form can be downloaded from the conference website.
2. Your final paper PDF file and the single-page Digest PPT file must be submitted electronically following the instruction on the conference website, accompanied by paid author registration by May 15, 2012.
3. Each accepted paper is limited to six (6) pages in the standard IEEE conference double-column format. Authors may submit paper manuscripts up to a maximum length of eight (8) pages, with an over-length extra-page fee of US\$100 (RMB630) for each additional page beyond six pages. Each author with a paid regular registration can cover up to two papers with the second paper being charged an extra paper fee of US\$300 (RMB1900). Each student author with a paid student registration can only cover one paper of the student author. Each final paper submission must be accompanied by a paid registration. Otherwise the paper will not be included in the conference Program nor the conference Proceedings.
4. Please make sure that all the fonts in text/figures/pictures/tables/equations of your paper PDF file are properly embedded and subsetted. We strongly suggest that you produce your final paper PDF file using the IEEE PDF eXpress service. Instructions on how to use IEEE PDF eXpress account to produce your final paper PDF file and to check the IEEE Xplore PDF compliance can be found on the website.
5. By accepting your paper, we request that you or your co-author register for the conference and present your paper at the conference, via oral presentation. Completed registration with payment for authors who submit the final version of their accepted papers by May 15, 2012 is due at the same time of the final paper submission. If no author of a submitted final paper registers by May 15, 2012, the submitted paper will not be included in the conference Program nor the conference Proceedings. If you or anyone of your co-authors cannot register or present your paper at the conference, please inform us via email to the conference secretariat immediately.
6. On-line electronic final paper submission must consists of:
  - a. An IEEE Xplore Compliant (IEEE PDF eXpress check passed) PDF file with file size limited to 5MB;
  - b. The E-mail confirmation that the IEEE PDF eXpress services send to you after your PDF file passes the IEEE PDF eXpress compliance check (save your email in a txt file);
  - c. A single-page Digest PPT file to be used in the Conference Program Digest Book; &
  - d. Completed and signed IEEE Copyright form submitted from the final paper submission website.
7. Please follow the submission steps on the conference website to submit your final paper.
8. IEEE PDF eXpress website is: <http://www.pdf-express.org/> and the conference ID is: **icia12x**
9. Please use the password or the direct link received in the email to accepted authors to upload your IEEE Xplore PDF compliant final paper PDF file via the conference final paper submission website:

<https://www.softconf.com/c/icia2012/>